



Audit and Risk Committee of the City of London Academies Trust

Date: THURSDAY, 3 DECEMBER 2020

Time: 10.00 am

Venue: VIRTUAL PUBLIC MEETING (ACCESSIBLE REMOTELY)
<https://youtu.be/jAS1l7KuVNc>

Members: Peter Bennett, Sponsor Trustee Tijs Broeke, Sponsor Trustee
Edward Benzecry, Co-opted Trustee Dawn Elliott, Co-opted Trustee

Enquiries: Antoinette Duhaney, 020 7332 1408
Antoinette.Duhaney@cityoflondon.gov.uk

Accessing the virtual public meeting

Members of the public can observe this virtual public meeting at the below link:

<https://youtu.be/jAS1l7KuVNc>

John Barradell
Town Clerk and Chief Executive

AGENDA

1. **APOLOGIES**

2. **DECLARATIONS**

3. **MINUTES**

To agree the public minutes of the meeting held on 02.10.20

For Decision
(Pages 1 - 2)

4. **QUESTIONS**

5. **ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT**

6. **EXCLUSION OF THE PUBLIC**

MOTION – That the public be excluded for the remaining items of business as they are likely to involve discussion on matters deemed commercially sensitive to the City of London Academies Trust.

For Decision

7. **NON-PUBLIC MINUTES**

To consider the non-public minutes of the meeting held on 02.10.20

For Decision
(Pages 3 - 6)

8. **OUTSTANDING ACTIONS**

Report of the Town Clerk.

For Information
(Pages 7 - 8)

9. **NON-PUBLIC QUESTIONS**

10. **ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT**

11. **INTERNAL AUDIT UPDATE**

Report of the Chief Financial Officer

For Decision
(Pages 9 - 56)

12. **EXTERNAL AUDIT UPDATE (TO FOLLOW)**

Report of the Chief Financial Officer

For Decision

13. **TRUST STRATEGIC RISK REGISTER**

Report of the Chief Financial Officer

For Information
(Pages 57 - 64)

14. **HEALTH AND SAFETY MONITORING IN TRUST SCHOOLS**

Report of the Director of Estates & Facilities Management

For Information
(Pages 65 - 68)

15. **ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT AND THE COMMITTEE AGREES CAN BE CONSIDERED WHILST THE PUBLIC ARE EXCLUDED**

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AUDIT AND RISK COMMITTEE OF THE CITY OF LONDON ACADEMIES TRUST

Friday, 2 October 2020

Minutes of the meeting of the Audit and Risk Committee of the City of London Academies Trust held at the Guildhall EC2 at 10.00 am

Present

Members:

Peter Bennett (Chairman)
Edward Benzecry

Tijs Broeke
Dawn Elliott

Officers:

Mark Emmerson	- Chief Executive Officer
Billy Harvey	- Director of ICT
Claire Hersey	- Chief Financial Officer
Smith Umoren	- Director of Estates and Facilities Management
Clare Verga	- Chief Standards Officer
Kerry Nicholls	- Town Clerk's Department
Antoinette Duhaney	- Town Clerk's Department
Ellen Wentworth	- Chamberlain's Department

1. ELECTION OF CHAIRMAN

RESOLVED – That Peter Bennett be elected as Chairman of the Committee for the ensuing year.

2. APOLOGIES

There were no apologies.

3. DECLARATIONS

There were no declarations.

4. MINUTES

RESOLVED – That the public minutes of the meeting held on 01.07.20 be agreed as a correct record.

5. QUESTIONS

There were no questions.

6. ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT

There was no other business.

7. EXCLUSION OF THE PUBLIC

RESOLVED - That the public be excluded for the remaining items of business as they are likely to involve discussion on matters deemed commercially sensitive to the City of London Academies Trust.

8. **NON-PUBLIC MINUTES**
RESOLVED – That the non-public minutes of the meeting held on 01.07.20 be agreed as a correct record
9. **OUTSTANDING ITEMS**
Trustees considered a report of the Town Clerk regarding outstanding actions arising from previous meetings.
10. **COVID-19 RISK ASSESSMENTS AND REVIEWS**
The Committee considered an update on COVID-19 Risk Assessments.
11. **INTERNAL AUDIT**
The Committee considered the findings from an Internal Audit.
12. **EXTERNAL AUDIT**
The Committee considered the findings of an External Audit.
13. **TRUST STRATEGIC RISK REGISTER**
The Committee considered an update on the Trust Strategic Risk Register.
14. **HEALTH AND SAFETY MONITORING IN TRUST SCHOOLS**
The Committee considered a Health & safety Monitoring update.
15. **UNVALIDATED EXAMINATION AND TEST RESULTS 2020**
The Committee considered a report on centre assessed grades in the absence of examinations.
16. **NON-PUBLIC QUESTIONS**
There were no non-public questions.
17. **ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT AND THE COMMITTEE AGREES CAN BE CONSIDERED WHILST THE PUBLIC ARE EXCLUDED**
There was no other business.

The meeting closed at 10.52 am

Chairman

Contact Officer: Antoinette Duhaney
Antoinette.Duhaney@cityoflondon.gov.uk

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